

Watermark Student Learning & Licensure

Outside Mentors Evaluations

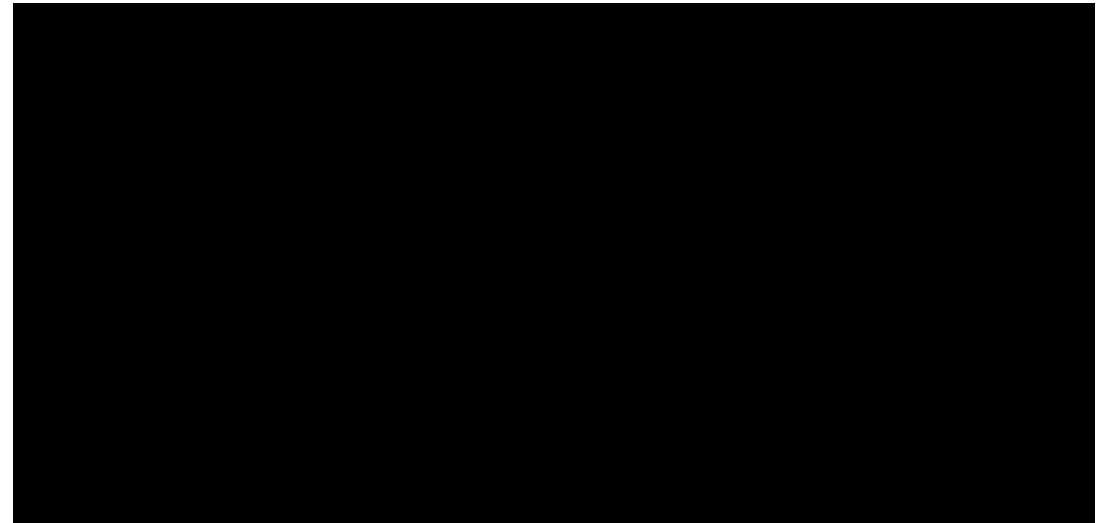
Advanced Final Evaluation of Field Placement

BSW/Foundation MSW Final Evaluation of Field Placement

- Both above listed evaluations are filled out by the Mentor as designated
 - There is a rubric attached and they must fill this out
 - There is an area to give feedback
 - A space to give a grade recommendation

Evaluation Process Step 1

When you go into the Activities
Click on View details
Click on your assigned student



Evaluation Process Step 2

When in the assessment

Make sure MENTOR is in the title

Click View Rubric Details

Here you can evaluate, and comment

DO NOT EXIT WITHOUT HITTING SAVE & CLOSE AND

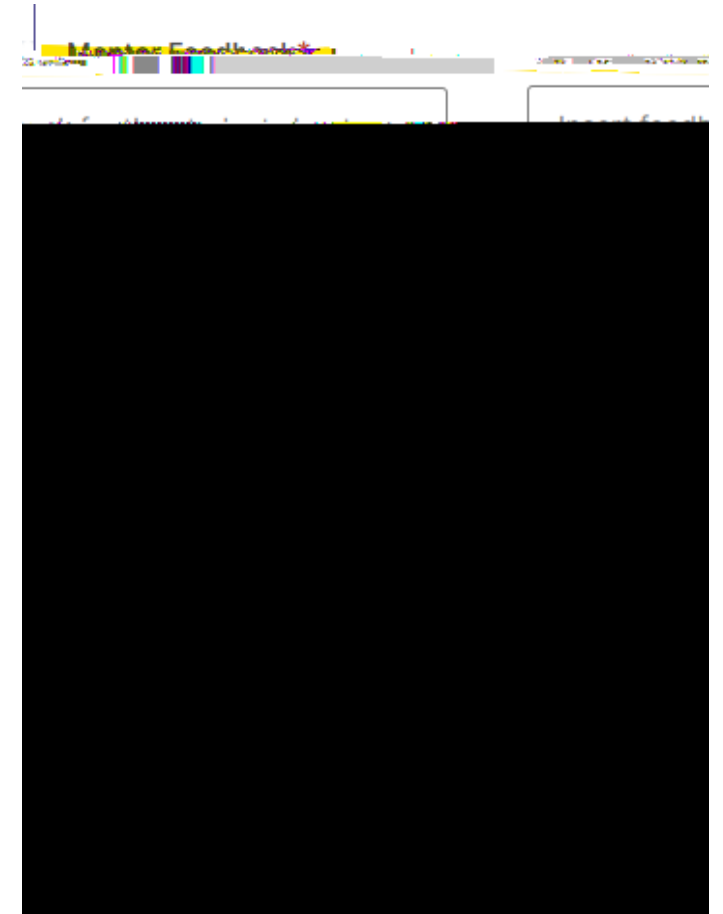
ALSO HIT SAVE WHEN YOU ARE OUT

Hit SUBMIT when it is ALL completed

Mentor feedback and recommended grade are below the rubric on the right side



The screenshot shows a web interface for an assessment. At the top, there is a navigation bar with a 'Previous' button. Below this, a large blue banner contains the text 'Assessment Report'. Underneath the banner, the title of the assessment is visible: 'Advanced Final Evaluation for Field Placement'. To the right of the title, there is a 'View Rubric Details' button, which is circled in yellow. An arrow points from the text 'Hit SUBMIT when it is ALL completed' to this button. Below the title, there are instructions for rating and a list of performance levels. The performance levels are: 5 The intern is functioning at the level of a student at the same point in time; 4 The intern is functioning above expectations for intern; 3 The intern is functioning at the level of a student; 2 The intern is functioning below expectations for intern; 1 The intern is functioning at the level of a student.





SUPPORT

If you have any issues with the system, there are two resources. If no one is available or it is after business hours, please call Watermark support listed below.

The number is 1-800-311-5656
Option 1 for Student Learning and Licensure
Option 2 for Faculty, Staff or Cooperating Mentor

If it is during business hours, you can contact me, and we can set up a zoom if necessary.

Leanne Harris
Harrisll@lewisu.edu
Data Manager
College of Education and Social Sciences
DL 337 - Unit 224
(815) 836-5847